

**KS4 Computing**  
**Curriculum Content - Long term plan**

		Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
<b>Year 1</b>	<b>Topic- AQA unit award</b>	108202 - USING ICT TO MAKE A LEAFLET	FUNCTIONAL SKILLS	FUNCTIONAL SKILLS	105253 - USING ICT TO MAKE A POSTER	FUNCTIONAL SKILLS	FUNCTIONAL SKILLS
	<b>What skills will this involve?</b>	<p><b>Students will develop the following skills:</b> Being able to independently log on to the computer and emails.</p> <p>Using Microsoft Word.</p> <p>Adding borders and text to a document.</p> <p>Changing formats such as italics, underline and colours.</p> <p>Saving work and being able to open previous work.</p> <p>Being able to print a copy of work produced.</p> <p>Producing a leaflet for the school to use.</p>	<p><b>Students will develop the following skills:</b> Recognising and using interface features.</p> <p>Choosing formats, using graphics, drawing tools, bullet points and borders.</p> <p>Labelling diagrams, using spell check and cutting and pasting.</p> <p>Finding and selecting information</p>	<p><b>Students will develop the following skills:</b> Recognising and using interface features.</p> <p>Choosing formats, using graphics, drawing tools, bullet points and borders.</p> <p>Labelling diagrams, using spell check and cutting and pasting.</p> <p>Finding and selecting information</p>	<p><b>Students will develop the following skills:</b> Being able to independently log on to the computer and emails.</p> <p>Using Microsoft Word.</p> <p>Adding borders and text to a document.</p> <p>Changing formats such as italics, underline and colours.</p> <p>Saving work and being able to open previous work.</p> <p>Being able to print a copy of work produced.</p> <p>Producing a leaflet for the school to use.</p>	<p><b>Students will develop the following skills:</b> Recognising and using interface features.</p> <p>Choosing formats, using graphics, drawing tools, bullet points and borders.</p> <p>Labelling diagrams, using spell check and cutting and pasting.</p> <p>Finding and selecting information</p>	<p><b>Students will develop the following skills:</b> Recognising and using interface features.</p> <p>Choosing formats, using graphics, drawing tools, bullet points and borders.</p> <p>Labelling diagrams, using spell check and cutting and pasting.</p> <p>Finding and selecting information</p>